

OCCUPATIONAL BUSINESS

Associate of Applied Science Degree

The curriculum is designed for students who wish to prepare for entry-level positions. The required courses focus on the fundamentals of business operations giving special consideration to basic accounting practices, basic business law, economics, fundamentals of marketing, and management of human resources. To complete the degree, the student must take the required courses listed below and 15 credits from an approved field of concentration.

		Credits
Required Courses (52 credits)		
ENGL	111G Rhetoric and Composition	4
ENGL	203G Business and Professional Communication	3
	OR ENGL 218G Technical and Scientific Communication	
Choose from the following accounting options:		
ACCT	200 and BOT 205	6
ACCT	252 and BOT 205	
ACCT	251 and ACCT 252	
BLAW	230 Business Law	3
BUSA	111 Business in a Global Society	3
	OR BA 104 Introduction to Business	
COMM	265G Principles of Human Communication	3
	OR COMM 253G Public Speaking	
CS	110G Computer Literacy	3
ECON	201G Introduction to Economics	3
	OR ECON 251G Principles of Macroeconomics	
	OR ECON 252G Principles of Microeconomics	

FIN	210	Financial Planning and Investments	3
MGT	201G	Introduction to Management	3
OEBU	216	Business Math	3
	OR	MATH 120 Intermediate Algebra	
PSY	201G	Introduction to Psychology	3
	OR	SOC 101G Introductory Sociology	
OEBU	210	Marketing	3
	OR	MKTG 203 Introduction to Marketing	
OEBU	240	Human Relations	3
	OR	OEBU 140 Principles of Supervision I	

Approved electives

Choose from General Education selection: anthropology, English, history, government, literature, philosophy, or psychology 6

Fields of Concentration 15

The field of concentration is designed to fit the individual needs of the student. Courses are selected by the student and approved by the Business Program Coordinator.

Established fields are Business Office Technology, Financial Services, General, Real Estate, Small Business Enterprises, Microcomputers for Business, Photographic Trades, Information Technology, and Web Master. Other fields are possible with approval of Program Coordinator. See an advisor for historical samples that may help with course selections.

Total Credits Required 67

A grade of C or better required in all courses.