

New Mexico State University at Alamogordo
Office of Campus Academic Officer
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NEW MEXICO STATE UNIVERSITY – ALAMOGORDO
ANNOUNCEMENT OF POSITION AVAILABILITY
REQUISITION #2008003629
REVISED

Title: Coordinator of Emergency Medical Services Program (12 month, full-time, tenure track position)

Rank: Assistant Professor/Instructor (Rank dependent upon qualifications and experience)

Salary: Commensurate with Qualifications

Required Qualifications:

- NREMT-P and NM EMT-P must be in hand by date of hire.
- Must have minimum of Associate Degree in health-related field within 3 years of hire date. Bachelor's Degree will be a requirement for promotion to senior ranks.
- Three (3) years experience as Paramedic, with at least two years experience in the pre-hospital or emergency clinical setting.
- Successful complete of DOT or equivalent Emergency Medical Services Instructors Course.
- Two years of teaching experience with an accredited emergency medical services program.
- Management Experience

Preferred Qualifications:

- Knowledge of innovative, creative teaching and learning methodologies
- Experience with online course development and delivery, evolving instructional technologies and media
- Experience in developing curriculum, measuring student learning outcomes, evaluating course efficacy, and assessing and improving student learning.
- Endorsement of the teaching philosophy of NMSU-A, which supports a goal of success for all students through active learning experiences and strong faculty involvement.
- Demonstrated experience teaching and relating to individuals from diverse academic, socioeconomic, and cultural backgrounds.
- Proven leadership in an academic and/or health services environment.
- Excellent leadership, communication, organization, teamwork, and interpersonal skills working with students, colleagues, staff, advisory committees, and other external entities
- Community college/ post-secondary teaching experience.
- Formal teacher training/experience is recommended.
- ACLS, PALS, PHTLS, AMLS instructor certifications
- Willingness to live in NMSU-Alamogordo geographical service area.

Examples of Duties:

- Prepare and teach 30 credit hours in Emergency Medical Services Program, including theory, lab, and clinical practice annually. Teaching assignment may include day, evenings, weekends, and/or multiple locations.
- Normal work week to include 16-20 contact hour teaching assignments
- Develop, revise and update curriculum in collaboration with the department faculty and director or chair. May develop and teach online courses.
- Instruct, support, advise and provide timely feedback to students
- Serve as a role model of effective teaching.
- Participate in and serve on department, division, and college committees, program advisory councils, task forces and working groups.
- Maintain professional and academic competence and participate in professional development activities.
- Maintain open office hours for student, staff, and faculty access.
- Function as advisor to students.
- Perform other related duties as assigned.

Benefits: Group medical, dental, and hospital insurance, group life and disability insurance, state educational retirement, sick leave, annual leave, and unemployment compensation, employee or spouse class tuition waiver.

Reply to: Dr. Debra Teachman, Campus Academic Officer
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Applications: For full consideration, applications must be received by October 31, 2008. A complete application consists of: (1) signed letter of interest; (2) detailed resume/CV; (3) one set of post-secondary transcripts from each degree-granting institution*; and (4) a list of five references who may be contacted via telephone or email, which includes all recent former employers familiar with the candidate's abilities. Incomplete or faxed applications will not be considered.

*A photocopy of transcripts is sufficient for application; however, offer of employment is contingent upon verification of eligibility for employment in the United States, upon available funding, and upon presentation of two official transcripts of all post-secondary education. Each United States institution must be regionally accredited.

NMSU-A IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER