

**NMSU ALAMOGORDO APPLICATION  
TO SERVE OR SELL BEER AND/OR WINE**

An application to serve or sell beer and/or wine at an event on the Alamogordo campus of New Mexico State University must be submitted to the NMSU-A President's Office no later than 15 calendar days prior to an event. Only license holders or other licensed and certified servers under appropriate supervision may serve or sell all beer and/or wine on campus. The event sponsor shall be responsible for all costs incurred for the event.

**Date of Event** \_\_\_\_\_ **Time of Event: From** \_\_\_\_\_ **AM / PM To:** \_\_\_\_\_ **AM / PM**

**Describe the nature or purpose of the event:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Exact Location of Event** \_\_\_\_\_

**By Invitation Only** \_\_\_\_ **Yes** \_\_\_\_ **No** **Expected Overall Attendance** \_\_\_\_\_ **Minors Expected to Attend** \_\_\_\_\_

**Means of Identifying Under-Age Attendees:** \_\_\_\_\_

**Name of Food Service Vendor/Caterer** \_\_\_\_\_

**Type of food to be Served (Example: Plated Dinner, Buffet, etc)** \_\_\_\_\_

**Event Security Arranged:** \_\_\_\_ **Yes** \_\_\_\_ **No**

**Special Dispenser License Holder** \_\_\_\_\_

**Cash Bar** \_\_\_\_\_ **(Requires Special Dispenser License)**  
**(beer, wine or malt beverage only)**

**Hosted Bar** \_\_\_\_\_. **If Alcohol Donated, Name of Donor** \_\_\_\_\_  
**(beer, wine or malt beverage only)**

**Certified Servers Provided By** \_\_\_\_\_  
**(Certified alcohol servers are required by state law at all events, no exceptions.)**

**SPONSOR INFORMATION**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_

\_\_\_\_\_  
**Signature of Sponsor** \_\_\_\_\_ **Date** \_\_\_\_\_

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**NMSU-A President Tentative Approval** \_\_\_\_ **Yes** \_\_\_\_ **No**

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**NMSU-A President Final Approval** \_\_\_\_ **Yes** \_\_\_\_ **No**

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_