



**My Academic Plan (MAP)
ONLINE**

**Associate of Applied Science Degree
BUSINESS OFFICE TECHNOLOGY
(Bookkeeping Assistant Concentration)**

Name	
Banner ID	

NMSU-A Catalog Year 2017-2018

FIRST SEMESTER COURSES	Credits	Semester	Grade
BMGT 110	3		
BOT 101	3		
C S 110	3		
COMM 253G	3		
ENGL 111G	4		
Semester Total Credits	16		

SECOND SEMESTER COURSES <i>Are you eligible for a certificate? Check with an advisor.</i>	Credits	Semester	Grade
ACCT 221 or ACCT 200	3		
BOT 106 or BMGT 216	3		
BOT 110	3		
BOT 213 or OECS 211	3		
ENGL 203G	3		
Semester Total Credits	15		

THIRD SEMESTER COURSES <i>See your advisor to prepare for degree completion.</i>	Credits	Semester	Grade
BMGT 205	3		
BMGT 240	3		
BOT 205	3		
BOT 220 (Internship)	2		
BOT 239	3		
OECS 110	1		
Semester Total Credits	15		

FOURTH SEMESTER COURSES <i>Apply for degree at the beginning of your final semester.</i>	Credits	Semester	Grade
BMGT 140 or MGT 201	3		
BOT 140	3		
BOT 203	3		
BOT 220 (Internship)	2		
OECS 215	3		
Semester Total Credits	14		
TOTAL DEGREE CREDITS REQUIRED	60		

Checked By	
Date	



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NOTES

A grade of C- or better is required in all courses.

Non-Credit Courses			
Class	Semester	Credit	Grade

Final MAP Review			
Checked By		Checked By	
Date		Date	

ONE STOP INFORMATION 575.439.3600

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