

**New Mexico State University Alamogordo
Vice President for Academic Affairs (On-Site Interview) Agenda**

**Candidate Name: Dr. Kimberly Batty-Herbert
March 1, 2017**

8:00 – 9:00 am
Tour of Campus

9:00 to 9:45 pm
VPAA Committee Interview – Classroom Building, Room 201

10:00 – 11:00 am
Open Forum – Rohovec Fine Arts Center; Community and Students

11:00 – 12:00 pm
Meeting with Faculty – Rohovec Fine Arts Center

12:00 – 1:30 pm
Lunch with Administrative Council

1:30 – 2:30 pm
Meeting with Business Office and Human Resources

2:30 - 3 :15 pm
Meeting with Staff– Rohovec Fine Arts Center

3:30 – 4:30 pm
Meeting with President, Ken Van Winkle

5:30
Dinner with VPAA Search Committee

Dr. Kimberly Batty-Herbert

EDUCATION: Ed. D. (Higher Education Administration) - New Mexico State University - [REDACTED]
Master of Arts (Communication) – Eastern New Mexico University - [REDACTED]
Bachelor of Science (Communication) – Eastern New Mexico University - [REDACTED]
Early Admission/Gen. Ed. - Butler County Community College – [REDACTED]

EXPERIENCE:

2016 Vice President of Academic Programs - Cecil College

Responsibilities and experience:

- Provided planning, development, and administration for credit and noncredit programs
- Directed program assessment across the college
- Managed annual eight million dollar budget
- Lead academic deans and discipline chairs to support student success and completion
- Served on President's Staff and College Management Team
- Collected, organized, and analyzed data for regional, state, and local reporting and decision-making
- Coordinated in-house professional development efforts of faculty and staff

7/07 to 2016 Dean, Arts & Sciences - South Florida State College

Responsibilities and experience:

- Provided vision and strategic planning for instructional division
- Coordinated Associate in Arts and Bachelor of Science programs at four campuses including budget planning and management
- Pursued resource development, independently and in conjunction with SFSC Foundation
- Hired, supported, and evaluated faculty and staff
- Supervised program chairs
- Directed Collegiate High School; organized and conducted grant funded, district-wide collaborative workshops to launch collegiate high school
- Lead curriculum development and program implementation for associate degrees, general education, Honors Program, and preparatory programs
- Supervised three-county dual enrollment programming; designed and initiated mandatory dual enrollment orientation program
- Implement and coordinate college-wide AVID programming; serve as campus liaison
- Managed comprehensive restructure of general education first in the establishment of assessment and later in response to state legislation
- Participated in development of baccalaureate programs in Elementary Education and Supervision & Management including state and SACSCOC approval process
- Organized and supported three-district articulation meetings between college and high school faculty in several discipline areas.
- Redesigned and administered Teaching and Learning Center (TLC), including faculty driven writing, mathematics, and open labs

- Participated as a key contributor for 10 year SACSCOC reaccreditation and institution level change both culminating in successful visits with zero findings
- Directed establishment of educational and administrative outcomes assessment programs
- Developed Faculty Handbook(s)
- Completed curriculum and planning for fully online AA degree
- Developed and taught online Intro to Speech (Desire 2 Learn)

Committees and Leadership Roles:

- President's Council
- FYE Task Force member (SACSCOC Quality Enhancement Plan)
- Planning team member for institution's Strategic Plan and Academic Master Plan
 - National College Testing Association, credential reviewer
 - Fulbright Program, campus liaison
 - Academic dual enrollment, coordinator
 - Data Analysis Group (DAG)
 - Summer Bridge Program, director
 - STEMQuest, director
 - STEM Scholars Advisory Committee
 - College Board Expanded Opportunity Grant, coordinator
 - Student Success Committee, developed initial student success plan
 - eLearning Committee
 - Curriculum Committee
 - Learning and Student Services Committee
 - Academic Quality Committee
 - Faculty Handbook Committee, chair
 - CoChair of team for student evaluation of instruction instrument
 - Numerous search committees

08/11 to present Southern Association of Colleges & Schools Commission on Colleges (SACSCOC)
Reaffirmation Committee Member – on-site and off-site committees

7/04 to 7/07 Associate Dean of Academic Affairs – Broward College
Discipline – Communication, Fine Arts, Humanities

Responsibilities and Experience:

- Supervised and evaluated faculty and staff,
- Managed departmental budget and payroll,
- Scheduled courses including web supported and dual enrollment
- Coordinated curriculum and developed departmental policy and goals in accordance with college-wide Educational Master Plan
- Assisted contractors and facility director with specifications and design of a multimillion dollar remodel of fine arts facility
- Served as liaison for student and faculty concerns
- Served as program's representative in numerous campus and college-wide interests including grant based initiatives.
- Developed Fast Track program – condensed AA degree
- Taught face-to-face and hybrid speech communication courses

Committees and Leadership Roles:

- Faculty Union Contract Administrative Negotiation Team
- New Employee Orientation Committee, chair

- North Campus Advisory Committee
- Library & Learning Resources Committee

8/89 to 6/04

Program Coordinator for Communication, Music, Languages, & Theatre/Instructor of Communication - Clovis Community College (Eastern New Mexico University – Clovis)

Coordinator Duties:

- Managed curricular updates and revisions
- Scheduled courses and programs
- Supervised and evaluated faculty, coordinated book orders; addressed student concerns; recommended retention and assessment strategies.

Faculty Duties:

- Developed, coordinated and advised as related to the instruction of various courses including interpersonal communication, public speaking, listening, and family communication including those on Cannon Air Force Base, via instructional television, and on-line
- Utilized E-College and Web CT learning management systems

Committees and Leadership Roles:

- Quality New Mexico Board of Examiners (Malcolm Baldrige Quality Awards)
- President, CCC Faculty Association
- North Central Association Reaffirmation Committee
- Automotive Technology Program accreditation evaluation team
- Faculty Office Supervisor
- Curriculum Council
- Financial Aid Appeals and Scholarship Committee
- Phi Theta Kappa Honor Society, co-advisor
- Student Retention Committee
- Assessment Committee
- Faculty Evaluation Committee
- Faculty Rank/Tenure Committee
- President's Advisory Council
- Institutional Welfare Committee
- Selection committee for Radiological Technician Program
- Selection committee for Phi Theta Kappa Academic All-American
- Numerous search committees.

8/02 to 5/03:

Leadership Internship - New Mexico State University

Participated in a wide range of responsibilities associated with various leadership roles at a community college including:

- Examined the accreditation process
- Served as evaluator for vocational program accreditation
- Participated in Program Council & Development
- Explored the legislative process and its impact on higher education financial and strategic planning
- Contributed to the college's public relations and marketing efforts
- Examined the contributions made by a college foundation to its mission

8/00 to 12/02

Adjunct Professor of Communication - Eastern New Mexico University

LEADERSHIP PROGRAMS

Chancellor's Leadership Seminar, The Florida College System (2012)
Leadership Highlands (2008)
Academy for Leadership & Development, The Chair Academy (2006)
Broward Leadership Academy (2005)

PROFESSIONAL AFFILIATIONS:

American Association of Community Colleges
Association of Florida Colleges
Chapter President & Administration Commission Officer
International Listening Association
President; 1st Vice President; Editorial Board, IJL: Editor – *Listening Post* (association's newsletter); 2nd Vice President; Member-at-Large, Special Projects; Local Arrangements, Chair; Nominating Committee, Chair; Awards Committee, Chair; Membership Committee; Program Planning Committee; Finance Review, Chair.
Online Learning Consortium (OLC)

CIVIC AFFILIATIONS:

Avon Park Chamber of Commerce – Executive Board
Ridge Area Arc Foundation Board – Chair
Ridge Area Arc Board of Trustees
Rotary International, Avon Park Noon Club – President, Membership Chair, Bylaws Review Chair, Blueberry Festival Vendor Chair.
Big Brothers/Big Sisters of Highlands County – Community Board member and mentor
Take Stock in Children - Mentor

HONORS & AWARDS:

Rotary Paul Harris Fellow, 2014
Director of the Year, Avon Park Chamber of Commerce (2013-14)
NISOD Excellence Award, University of Texas at Austin (2013)
SFSC President's Award, Outstanding Administrator (2012-13)
AFC Region IV, Lifesaver's Award (2012)
Butler County Community College – Distinguished Alumni (2008)
Mentor of the Year – Broward Community College (2007)
New Mexico Press Women Communication Award (2000) (2004)
Special Recognition Award – International Listening Association (2003)
Who's Who Among American College Teachers (1998) (2002) (2004)
NISOD Excellence Award – University of Texas at Austin (2000)
Phi Theta Kappa Honor Society– Honorary membership

EDITORIAL BOARDS:

International Journal of Listening
Visions: The Journal of Applied Research for the Association of Florida Colleges

PUBLICATIONS:

Understanding Human Communication: A Teacher's Manual (2013) Oxford University Press.
"Listening: Everyone's Responsibility" (2003). *Innovation Abstracts*, XXV, 15. NISOD publication.
"Communication Corner" (2003) weekly column in *Intercom* (college newsletter).
"Attention Trainers: Are You a Model Listener?" (2003) *EarPiece*: Magazine of the ILA.
"Listening in Conflict" (2002) *EarPiece: Magazine of the International Listening Association*.
"Listening and Ethnocentrism" (2002) *Earpiece: Magazine of the International Listening Assoc.*
"DoLittle Method of Listening" (2000). ILA Website, Listening Resources, www.listen.org.

Excellence in Public Speaking: Instructor's Manual (1998) Harcourt Brace Publishers.
"Need Fulfillment through Listening" (1996) *Tools for Teachers*, C. Coakley Hickerson (ed.).

SELECTED PRESENTATIONS:

Launching AVID at an IHE. 2014 AVID National Conference, Orlando, FL
Connecting Students and Learning: Enhancing Student Engagement and Persistence. 2012, Association of Florida Colleges Convention, Innisbrooke, FL.
Mentoring: Teaching an Angel to Fly. 2012, AAUW Women's History Month Celebration, Avon Park, FL.
Listening: Key to Understanding. 2012, SFSC Professional Development Day, Avon Park, FL.
National Community College Benchmarking Project (NCCBP) – Understanding the Data Results. 2011, Professional Development Day, SFCC, Avon Park, FL.
General Education Assessment. 2008, Faculty Professional Development, SFCC, Avon Park, FL.
APA & EPA Assessment – Documenting Improvement. 2008, Assessment Day, SFCC, Avon Park, FL.
PTK key note, Active Listening for Academic & Personal Success, 2007, SFCC, Avon Park, FL.
Legal Issues in the Community College. 2006, Broward Community College Professional Development workshop, Ft. Lauderdale, FL.
Effective Meetings: not an Oxymoron. 2006, Broward Community College Professional Development workshop, Ft. Lauderdale, FL.
So You Want to Teach Listening? Strategies for the Listening Course. 2005, Florida Communication Association Convention, Kissimmee, FL.
The Community College Listening Course. 2004, Western States Communication Association Convention, Albuquerque, NM.
Unlocking the Persistence Mystery – Course Level Assessment in Communication. 2003, National Communication Association Convention, Miami, FL.
Utilizing Classroom Activity to Strengthen Listening – 2003, 24th ILA convention, Stockholm, Sweden.
You Talk, We Listen. Executive Board panel, 2003, 24th ILA convention, Stockholm, Sweden.
Two Perspectives on eLearning – Faculty and Student Panel. 2003, NMACC Faculty Development Conference, Santa Fe, NM.
Coordinating Instructional Priorities: Assessing Course Objectives. 2003, New Mexico Higher Education Retention and Assessment Conference, Las Cruces, NM.
Listening Leadership. 2002, 23rd ILA convention, Scottsdale, AZ.
Listening Training for Tutors. 2002, Workshop for CCC Tutor Certification.
Swap Shop, Listening Activities for the Classroom. 2001, 22nd Annual ILA Convention, Chicago, IL.
Listening Tools for the College Classroom. 2000, ILA Regional Conference, Aomori, Japan.

Leadership Philosophy

As an educational leader, I believe I serve as a mentor, an advisor, a coach, and an advocate and model of life-long learning. My ultimate goal is to guide my colleagues and subordinates in becoming participatory and responsible partners within the learning community. I strive to be perceived as respecting all viewpoints and a true proponent of transparency, cooperation, and collaboration. I believe that each individual has value and has the potential to contribute to the varied missions of the college. As a leader within this learning community, it is my job to discover and nurture that value.