

**Faculty Assembly
Minutes of the Meeting
February 10, 2017**

I. Call to Order

Rob Klinger called the meeting to order at 10:03.

Members present:

Rob Klinger	Kay Flowers	Jim Gallagher
Matthew Placencio	Kathy Roark-Diehl	Miguel Viscarra
Colleen Bond	Kim Lopez-Gallagher	Pete Eidenbach
Karen May	Christine Trapp	Gloria Villaverde
Tammy Dodson		

Dr. Van Winkle was introduced as the guest. Dr. Van Winkle asked if there were any questions and explained that he was here to clarify any rumors that had been heard or answer any questions.

Dr. Van Winkle said that they had moved a few personnel around. Kathy Fuller is working from Holloman. That move has been an immediate success, and it's expected that she will be there through August when her interim position ends. Juan Garcia has been moved back to his office where he was before he went to Holloman. There was too much baggage and too much talk about him in a negative light. His experience in the military could have made him successful. Juan is involved in the running of the state LULAC (League of United Latin American Citizens Convention). He is chairing the committee for the Hunt Grant in which there were 2 winners who won money from our campus to help with their entrepreneurship project. Juan's dissertation topic is on retention and success of Hispanic males. In an attempt to increase recruitment of that demographic, he will start by going to his own Catholic Diocese to meet with families who have first time college students.

Dr. Van Winkle stated that he moved to Student Services on Monday which has been good for him. Anne Ricksecker is now in Student Services serving in an assistant position. We are just moving personnel around where they may be more productive.

We now need to work on getting enrollment up. We flat lined this semester which is great, but as we get our numbers back, our goal is to add full-time faculty.

Dr. Van Winkle expressed appreciation for the hard work that has gone into the HLC (Higher Learning Commission) visit. Facilities around campus are shining. Student Services looks great. He expressed appreciation to those that spent many hours working on the HLC document with little credit. One of the main purposes for the visit is to see what we have done with distance education. With Sherrell Wheeler and her folks, we've certainly done that.

Rob Klinger asked Dr. Van Winkle what HLC would like and not like. Dr. Winkle responded that they would like what we have done with distance education. They were not going to like the progress we had made on assessment of programs. There has been some improvement but just not enough. Dr. Van Winkle said that the faculty on this campus are incredible. He stated that every time he goes into the community, he hears stories that reminds him of what an incredible job this faculty is doing.

Kim Lopez-Gallagher asked a question about budgetary decisions. Dr. Van Winkle stated that according to HLC, we need a committee that includes faculty as part of the budget committee. New hires would need to be approved by the Budget Committee and Administrative Council. Tony should decide how much money we have, but he doesn't make decisions on how to divide the budget.

II. Minutes review

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Rob Klinger stated that the attendance was correct on the printed copy that he had distributed at the beginning of this meeting and had been changed on the electronic copy. Rob Klinger recommended one change in the name of Kim Lopez-Gallagher under Committee Structure. Kim Lopez-Gallagher made a motion to accept the minutes with the one recommended change. Christine Trapp seconded the motion. The motion carried.

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Rob Klinger asked if there were any recommended changes to the minutes as presented. With no recommended changes, Kathy Roark-Diehl made the motion to accept the minutes as presented. Kay Flowers seconded the motion. Motion carried.

III. Faculty Senate Report

Kathy Roark-Diehl reported that the credentialing proposition was going back to the committee for work. She stated that she was surprised by the objections. The chair was upset as they felt that the committee had done due process. The blocking of the proposition was by 2 engineers. Kathy Roark-Diehl stated that this is just more work for Gloria.

Gloria Villaverde stated that the guy has no argument. His argument is actually discussed in the legislation. Gloria Villaverde further stated that in the next meeting they would need to argue strongly for this proposition. The next meeting is at 4 p.m. on February 14 if anyone is interested in attending.

IV. Subcommittee Reports

a. *Communication*

Rob Klinger stated that the Communication subcommittee had brought forth a proposal on how the e-mail distributions would get updated. He stated that he had asked Greg and requested the lists of lists, but he has not gotten back to him yet. He stated that he should have the list soon after HLC and then the proposal would be finished.

b. *Adjunct Affairs*

Jim Gallagher stated that there were 2 new members of the Adjunct Affairs subcommittee. The new members were Susan Cook and Mike Eydenberg. The committee is working on the theme of critical thinking for the 3rd Annual Engagement Conference and getting a guest speaker. Jim stated that \$400 is committed to the conference which will be held on April 7.

V. Old Business:

a. *Committee Structure*

Rob Klinger encouraged everyone to vote. He stated that only 8% of the college had voted on the proposed committee structure and that voting did not close until 5 p.m. on Tuesday. He further stated that many of those on the regular full time faculty side that had voted have not been in support of the committee structure. He further stressed that question 2 is very important for 2 reasons 1) Whatever comments we get are important if it gets voted down. This will help guide us on what to do next. 2) The document is designed to be revised as the college environment changes with additional faculty, etc.

b. *Plagiarism*

Pete Eidenbach reported that there was no progress at the moment. He stated that the few queries that he has made to the main campus have not received a response. He further stated that he believes we will be stuck with figuring out our own procedure. Rob Klinger reminded everyone that Mark Cal had requested to be kept in the loop for procedures. He would like instances of plagiarism to make it to his office. Pete Eidenbach commented that individual faculty members should take on the responsibility of sending to Dr. Cal and keeping their division head in the loop. Kathy Roark-Diehl stated that is not how it has been done in the past. She emphasized that we do not have a single definition of plagiarism on this campus. Some divisions have a definition. The comment was made that the standards and punishment is in the student handbook, but some of the punishment is unclear. Gloria Villaverde commented that we should have centralized reporting. She stated that Mark Cal has said that if we agree on a policy, we could report plagiarism to him through the division head. Kathy Roark-Diehl stated that she had asked Sharon Jenkins if she would be interested in keeping the list in the library. Sharon Jenkins responded that it was an interesting idea. Kathy Roark-Diehl reiterated that the VPAA office might not be the appropriate office for keeping files on plagiarism, and maybe the library would be a better place to keep the list. Rob Klinger stated that what he is hearing is that the committee feels like it is important enough to work on a proposal for our own campus. Rob Klinger asked if anyone would be willing to work on

this project with Pete Eidenbach. Christine Trapp and Gloria Villaverde volunteered to help. It was suggested that the committee look into other definitions from other colleges as a baseline.

VI. Other Business

a. Venue for Assembly Proposals

Rob Klinger stated that the chair and vice chair of the Assembly are members of Academic Council and that Assembly proposals had historically gone through Academic Council. Now that we have a voting member on Administrative Council, we have the option of taking business directly to Administrative Council. At main campus, the chair and vice chair of the Faculty Senate help to decide whether issues are academic (and should go through the Faculty Senate) or are not academic (and should go through other channels).

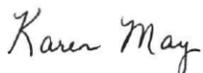
Kim Lopez-Gallagher made a motion that the Faculty Assembly will determine where its motions will be delivered based on the nature of the motion or whether the motion is concerning an academic or administrative issue. Depending on the nature of the issue, the Faculty Assembly will then move the motion to the appropriate body whether that is Academic Council or Faculty Assembly. Rob Klinger seconded the motion. Pete Eidenbach stated that there may be issues that span both academic and administrative. It may not be a one size fits all but just a recognition that the possibility may be possible. Motion carried.

Rob Klinger asked if there was any other business. He stated that the agenda was sparse, and he was looking for items to add to the agenda. He stated that if you can think of something now, we can talk about it now; otherwise, brainstorm and come up with ideas for the next meeting. Kim Lopez-Gallagher stated that after the vote on the committee structure, we'll need to work to revise the bylaws and new aspects of Faculty Assembly. She stated that we will have a full agenda soon. Kim Lopez-Gallagher stated that she supported the new committee structure. She said that it's a good starting point and workable, and we should encourage all members to get out there and encourage people to vote and to attend these meetings if they have concerns.

VII. Adjournment

Pete Eidenbach moved that the meeting be adjourned. Gloria Villaverde seconded the motion. The meeting was adjourned at 11:05 pm.

Respectfully submitted,



Karen May, Secretary