

Assembly Meeting – Faculty Consortium
Minutes – April 17, 2015

The meeting began at 11:09 AM.

I. Present were:

- ★ Rob Klinger (A), Bill Lockhart (A), Gloria Villaverde (A), Wanda Wakkinen, John Haley, Kathy Roark-Diehl (A), Pete Eidenbach (A), Wayne McGowan (A), Noel Romero (A), Steve Holmes (A), Christine Trapp (A), Sonja de Vargas (A), Kim Lopez-Gallagher (A), and Jary Rupe. [A = Assembly Member]

- ★ Minutes from the March 13, 2015, meeting were accepted.

II. Elections

- ★ We elected new officers, and Rob handed out certificates of appreciation to the outgoing members. Newly elected or reelected officers are:

Rob Kinger – Chair
Kim Lopez-Gallagher – Vice Chair
Colleen Bond – Secretary

III. Faculty Senate Report

- ★ Although Kathy presented her report at the Faculty Meeting, several members were not present, so she reiterated that President Caruthers had announced a 9.4 million dollar shortfall for next year, citing low enrollment. He said that the Las Cruces campus would deal with the decrease in funds mostly by combining administrative positions. She will send the final report to all faculty.

- ★ The Senate passed the idea of a pre-midterm grade report for 100- and 200-level courses. Faculty members whose classes have not generated sufficient grades for a numerical grade report may use a Satisfactory/Unsatisfactory option.

- ★ The Senate passed the rearrangement of seating to increase the number of senators from Doña Ana campuses to 5; Alamo to 2; Carlsbad to 2; and Grants remains at 1. Jennifer Smith is running as a candidate for the non-tenure-track Senate position.

- ★ The union representative has been unable to complete the financial analysis for this campus because some of the information has apparently been suppressed. The report has been delayed while the information is located. Kathy noted that faculty members who hold administrative positions *still* count as faculty – *not* as administrators.
- ★ We looked at the almost final draft of the letter addressing the Vice President for Student Success (VPSS) issue with Quick Connect and suggested a final revision for the May meeting. We unanimously passed a motion to send the revised letter to the new president and the deputy provost as soon as the new president takes office.

IV. Academic Council and APAC Updates

- ★ As usual, Rob had sent his report via e-mail.

V. Updates from Assembly Members

- ★ The Adjunct Faculty Compensation Committee announced the adjunct appreciation lunch at 10:45 AM on April 24.
- ★ The ADH/DH Evaluation Committee relayed that Dr. Carstens said in the Faculty Meeting that Assistant Division Heads will be evaluated as part of the Division Head evaluation – by Las Cruces policy – although the Senate can require separate evaluations. We can also request that immediate supervisors (in this case, Ryan) hold the evaluations earlier than the required period.
- ★ The late registration forms seem to be working, but the committee presented a revised form that we discussed. It will be sent to the faculty for final approval.
- ★ Apparently, nothing can be done to address the Reading Preparedness situation until the catalog is revised to address Reading as a separate issue from English. In the past, it was assumed that anyone who could pass the English portion of entrance exams would be able to read at a college level. That assumption is no longer valid.
- ★ The Attendance/Administrative Withdrawal committee reported that the chair has done the background research and that the faculty overwhelmingly voted for individual course policies – rather than an overall school requirement. According to the catalog, administrative withdrawal is dependent on consultation between the Vice President of Academic Affairs (VPAA) and the appropriate faculty member(s) and, when needed,

consultation between the VPAA and the Vice President of Student Success. The committee will meet during the summer.

- ★ Faculty are encouraged to fill out the form for feedback on the cap for online courses. This is available at the Faculty Assembly group on Canvas.

The next meeting will occur on May 8, 2015, at 10:00 AM. Rob will announce the meeting place once he makes arrangements. The meeting will finalize the letter about Quick Connect and set an agenda for next semester.

The meeting was adjourned at 12:29.

Minutes approved:

Rob Klinger, Chair

Bill Lockhart, Secretary