

**Appendix D-3: New Mexico State University at Alamogordo  
Faculty Promotion/Tenure  
Portfolio Routing Document  
(This document stays in the candidate's portfolio)**

Promotion Application     Tenure Application

**Candidate** \_\_\_\_\_

**Date Delivered to Division Head**                      **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_                      **Initials of:  
Division  
Head** \_\_\_\_\_

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**Date Delivered to College P&T Committee**  
Applicable to portfolios for:

- Applicants for Promotion
- Applicants for Tenure
- Pre-Tenure Review (if applicable)

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_                      **Initials of:  
P&T Chair** \_\_\_\_\_

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**Date Delivered to  
Vice President of Academic Affairs**                      **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_                      **Received by:**  
\_\_\_\_\_

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**Date Delivered to President**                      **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_                      **Received by:**  
\_\_\_\_\_

**Date Delivered to Provost's Office**                      **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_                      **Received by:**  
\_\_\_\_\_

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