

Faculty Assembly Consortium 25 Sep 2015

I. Meeting began 10:50

In Attendance: Steve Holmes (M), Matthew Placencio (M), Kathy Roark-Diehl (M), Kim Lopez-Gallagher (Vice-Chair), Gloria Villaverde (M), Tammy Dodson (M), Rita Eisele (M), Cathy Aguilar-Morgan, Claire Forsmann, Grushenka Castanon, John Adams, Christina L. Trapp, Wayne McGowan (M), Sonja de Vargas (M), Mary Ellen Keith, John Haley, Pete Eidenbach, Susan Swain (M) Rob Klinger (Chair), Gary Bond, Colleen Bond (Secretary)

M=Elected Assembly Member

II. Minutes approved.

III. Faculty Senate Report: Sen. Roark Diehl

Nothing to report-See Faculty Senate website for main campus degree name changes

<http://facultysenate.nmsu.edu/propositions/2015-2016/>

University Affairs sub-committee—Sen. Eisele and Roark-Diehl members

Discussion on bachelor degree decreasing to 120 credit hours. Ideal but not the reality for some degree plans, Engineering being an exception. No discussion yet about Gen Ed core classes.

Community College Caucus meeting at Round-up in Grants.

IV. Adjunct Affairs Committee

Revisited mentor system-invitation to participate.

Adjunct appreciation April 2015 discussing the next event

- a. Approval and Support from Faculty Assembly to continue recognizing adjuncts. Need class observation procedures to be equitable and consistent across all Divisions. Perhaps need campus policy if not one or clarification and standardization of policy.
- b. Better communication between adjuncts and ADHs about procedure

Discussion:

- Understood there may be different needs for different situations
- Need rules- Observation vs. Evaluation
- Observation is a mentoring tool
- Better communication needed between ADHs and adjuncts

- Peer Observation helpful- can be requested

Related Discussion:

- Interim VPAA Dr. Cal working on revising Faculty Handbook
- Question: why VPAA and not faculty involved?
- Full-time faculty going up for P&T may also request Peer Observation

Does the adjunct sub-committee want to work with this?

Discuss process with ADHs and DHs and ask for recommendations

Recommendations appreciated, but committee would also like some autonomy

Motion to proceed with consistent and equitable adjunct observation policy unanimously passed.

c. Proposal for Adjunct Academic Rank Reestablished

History: *1999 NMSU-Alamogordo creates process for promotions for adjunct faculty. A few adjunct faculty a year took advantage of the process.
 *2008-9 NMSU Provost Flores informs NMSU Community College Promotion and Tenure Policy Task Force that NMSU-Alamogordo could continue to have promotions for adjunct faculty as it did not violate any policy.
 *2009: Previous President Dr. Jimeno discontinues the promotion procedure; Dr. Jimeno and Dr. Teachman say that, “the procedure did not have any support at main campus.” Which is, of course, different than saying that Main Campus was involved in the process.

*2015: The Faculty Assembly’s sub-committee on Adjunct Faculty Affairs proposed that our P & T committee reinstate the promotion procedure for adjuncts.

Discussion:

- Take to Academic Counsel and P&T for approval
- Note there is no financial promotion or other perk
- More work for P&T –get their support first.
- P&T committee members present possible solutions forwarded
- perhaps a different cycle for adjunct academic rank, set up an alternating schedule

Motion to continue process for reinstating adjunct academic rank unanimously passed

V. Old Business:

a. Academic Appeals Board-Interim VPAA Dr. Cal will continue to use

Academic Appeals Board.

Dr. Cal states the intention is to support faculty.

b. Classes for local prisons

Maria Saenz involved in other training scheduled to be here Oct. 16

c. 6-week grade reporting- due Oct 2. May use P or N/P for progress or no progress. Gary is offering LTC training.

VI. New Business

a. Noel-Levitz Report- customer service, retention, advising, students who register late.

Discussion:

- New positions?
- Disseminate in an email from Anne Ricksecker
- Request a summary from Anne Ricksecker
- Dr. Cal says plan to discuss more with Interim President Dr. Van Winkle and then report to faculty

b. Registration for non-degree students

Discussion:

- Dr. Van Winkle in support of facilitating registration for non-degree students.
- Will follow up with Interim VPSS Dr. McKenzie to see current procedure
- Enrollment drop may be partially related to this phenomenon
- Subcommittee

c. Capacity for class size, online and face-to face

Logistically still an issue despite best efforts of ADHs

d. Classroom facilities and accommodations

Discussion:

- Document so we have evidence.
- Rob will open a space under Canvas Faculty Assembly to report issues such as software, furniture, layout.
- English faculty sent detailed memo and report. President responded and action has been taken. If we document things get done.

e. Profile of Faculty Assembly-how to raise attendance at meetings and participation.

Discussion:

- Everything revolves around money for promoting presence on campus. Other campuses' equivalents of Faculty Consortium have a budget.
- Majority of faculty are non-voting members. Does this lower attendance?
- Have activities sponsored by Faculty Assembly.
- Communication- be accessible as constituents
- Raise profiles as representatives.
- Attendance is less important than communication.
- Encourage faculty assembly members to contact constituents about issues they would like to see raised.

- Discussion of possible budget- where funds come from? Oversight of funds? VPAA? President's office?
- Newsletter instead of email to advertise accomplishments

f. Communication issues.

New communication Subcommittee- Kathy, Sonja, Wayne, Kim, and Rob.
Information in the process of being collected.

VII. Other Business

- a. Canvas analytics issues. Gary clarified the issue. Sent email last semester.
- b. Class times during Summer Semester. Rob will go to Linda and ask about start times.

VIII. Meeting adjourned at 12:00

Rob Klinger
Assembly Chair

Colleen K. Bond
Assembly Secretary