

**Faculty Assembly  
Minutes of the Meeting  
Friday, May 12, 2017**

**I. Call to Order**

Karen Armstrong-Sadowski called the meeting to order at 11:15 a.m.

Members present:

Karen Armstrong-Sadowski	Rob Klinger
Karen May	Cathy Aguilar-Morgan
Matthew Placencio	Kathy Roark-Diehl
Christine Trapp	Wayne McGowan
Gloria Villaverde	Gary Bond
Colleen Bond	Robyn O'Leary

**II. Review and approval of minutes**

It was decided that the April 28, 2017 minutes would be approved at the fall meeting.

**III. Committee Reports**

**a. Faculty Senate Report**

Kathy Roark-Diehl stated that 6.55 (has to do with distance education) did not pass in the senate because of the single line that said Quality Matrix on their campus. When they met again, there was not a quorum. She stated that it must be a quality matrix. It doesn't have to be Quality Matters, but it needs to be a quality matrix. She further stated that any course 50% online is considered hybrid and will be charged distance education fees. That money is needed to pay for infrastructure and Quality Matters. Kathy Roark-Diehl said that the legislation about every student having at least 100 hours of experiential learning died in the senate. The Board of Regents wants the experiential learning to happen. They are creating a task force of senators and faculty to look further into experiential learning.

Gloria Villaverde stated that the redo on promotion and tenure went through. Leadership is no longer a category, but it should be peppered throughout the rest of the categories. Teaching and advising is still together although they have gone to central advising. Post Tenure did not go through. They were asked to change the definition of communications. They decided to remove the definition and leave it between you and whoever is evaluating you.

**b. Budget Subcommittee**

Wayne McGowan said that Tony Salinas doesn't have a problem teaching what they need to do. In the subcommittee meeting, they discussed where

things are right now. Tony Salinas is wrapping up the year. Wayne McGowan stated that he likes his approach. Tony Salinas shows historically where the money has been spent. The subcommittee can take a look at where the changes are made and what was spent previously. Wayne McGowan was happy with the enthusiasm. Matthew Placencio stated that there is no budget right now. Cathy Aguilar-Morgan stated that Tony Salinas expressed willingness but didn't want faculty to have information about salaries. Matthew Placencio stated that Tony Salinas did say that salaries would be redacted from what we would see.

#### **IV. Old Business**

##### **Plagiarism**

Gloria Villaverde stated that at the senate meeting a flowchart had been presented showing what should happen in plagiarism. Christine Trapp stated that she had an incident and had sent the students a letter that they were getting a zero for the assignment. She stated that if the students agreed then the matter was over. They decided to drop the class. Mark Cal said he wouldn't do anything to violators, but he would have the students on file as a violator. If it happened in another class, they would then have a file to know that this was a previous violator in the plagiarism policy. Gloria Villaverde stated that Mark Cal addressed the process only and that she was uncomfortable with what he was proposing as it sounded like nothing would be done until it went to the formal hearing. Gloria Villaverde stated that we need to discuss at what point they get the boot and how will that happen. What are the consequences of cheating in 5 different classes?

#### **V. New Business**

##### **a. Next Meeting Date**

The next meeting will August 25 at 10 a.m. Wayne stated that recently convocation has been about 9:30 a.m. and suggested that maybe we could meet after that. Gary asked how the committees are going to meet for the first time. Christine Trapp suggested that they meet right after convocation. Karen suggested that the committees meet on the August 18 and Faculty Assembly on August 25.

##### **b. Upgrade SC363**

Gary stated that he was still waiting to hear from us if we still need SC363. Matthew Placencio moved to support the upgrade to SC363 and Wayne McGowan seconded. The motion passed.

#### **VI. Adjournment**

Christine Trapp made a motion to adjourn and Colleen seconded at 12:14 p.m. The motion passed.

Mark Cal joined the meeting just adjourned. He asked if the committees would elect chairs now before we left.

Wayne McGowan said we had decided the committees would meet after convocation and elect then. Mark Cal expressed concern that they get that done soon and not wait until September. He stated that one staff member needs to be on each committee. They aren't voting members but they are still on the committee to give input.

Rob Klinger stated that at one time, we had adjunct and staff members so it made sense. Gary Bond suggested that it needs to go back to staff and if they are interested then need to go back to Dr. Van Winkle and tell him that we need the staff so they can be a voting member. Gary Bond further stated that it's unfair to the nonexempt who are restricted on how many hours they can work. Christine Trapp expressed a concern about people not having a voice, but if they are okay with it then she was okay. She suggested that we take care of it in the committee. Mark Cal emphasized what Gary Bond said about nonexempt staff. Many exempt staff are already serving. Wayne McGowan stated that it is a shame we didn't get feedback to some extent when we were asking for it. Mark Cal stated that there are only 32 faculty to serve in the fall. There are 41 vacant positions that haven't been filled. Some are faculty and some staff. He stated that the point is the pool has shrunk considerably. Numbers have changed since the process was started. Rob Klinger stated that we need members to get work done and include diverse perspectives. Mark Cal stated that you want to encourage faculty, but if they don't want to be there, you won't get quality input. He further stated that we need to generate excitement instead of focusing on needing something for teaching and learning, we need to say what the important tasks are on this committee to get them interested. If you know they are interested in something, then go to them and tell them this is one of the first things the committee is going to work on and invite them to join the subcommittee. Wayne McGowan recommended that Dr. Cal bring this forward at convocation.