

**Administrative Council Meeting**  
 Tues., April 16, 2019  
 8:30 am; President's Office

Present: Dr. Ken Van Winkle, Dr. Mark Cal, Tony Salinas, Anne Ricksecker, Mary Fechner (Recording Secretary)  
 Absent: Tanya Allred

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	8:30 a.m.	
1) <u>Minutes</u> – Mar 19, 2019	A Ricksecker motioned to approve minutes as presented; T Salinas seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HAFB	Katie Parks has been hired to work in the HAFB office.	Informational item.
3) <u>Other</u>	None.	Informational item.
4) <u>New Business</u> – Graduation	Graduation will be similar to last year. David E. Smith, Director of Assessment, will represent NMSU.	Informational item.
5) <u>Other</u>	T Allred is new chair of Faculty Assembly.	Informational item.
6) <u>Information Updates</u> – President	Discussed HVAC system in CB area. Concern re: moving classrooms. If cannot be done this summer, suggestion was made to wait until next summer. Will need to check with N Wilkson when she returns.	Informational item.
7) <u>Information Updates</u> – Academic Affairs	Working on broader solution re: developmental tutoring.	Informational item.
8) <u>Information Updates</u> – Student Success	Celebration of Excellence went well. Will schedule debrief meeting.	Informational item.
9) <u>Information Updates</u> – Business & Finance	<ul style="list-style-type: none"> <li>• T Salinas sent email re: color copies. Pertains only to 4 big copiers on campus. Only those who make request for code will be able to make color copies.</li> <li>• Minimum wage increase to \$10.50 does not affect NMSU-A until around 2021, when it goes up to \$11.50.</li> <li>• T Salinas will re-send budget presentation for NMSU-A Advisory Board meeting.</li> </ul>	Informational items.
10) Faculty Assembly	No updates.	Informational item.
Meeting Adjourned	9:00 a.m.	