

Administrative Council Meeting
 Tues., April 23, 2019
 8:30 am; President's Office

Present: Dr. Ken Van Winkle, Dr. Mark Cal, Tony Salinas, Anne Ricksecker, Matthew Placencio (for Tanya Allred), Mary Fechner (Recording Secretary)
 Absent: Tanya Allred

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	8:30 a.m.	
1) <u>Minutes</u> – Apr 16, 2019	T Salinas motioned to approve minutes as presented; A Ricksecker seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HAFB	<ul style="list-style-type: none"> • Katie Parks will start at HAFB one week later due to campus closure last week; will work 20 hours/week. • A Ricksecker will talk to B Garcia re: J Hurt's position as community recruiter. 	Informational items.
3) Other	<p>From Dr. Van Winkle:</p> <ul style="list-style-type: none"> • Deposited \$4,500 into Lady of the Mountain Run endowment. Will talk to Robin at First National Bank re: partnering with bank (president Steve Muell retired). Chamber interested in co-sponsoring. Will look into having run co-sponsored by Chamber, First National Bank and NMSU-A (through faculty, staff or student organization). • Received Ronald E. and Gloria A. Burch Endowed Scholarship. Endowment will be funded through initial gift of approximately \$26,000. Criteria includes student must be in business management and have 3.0 GPA. • Campus will continue with 5-day work week in summer. Concerns should be sent to Dr. Van Winkle. • Discussed email received from Rhonda Haynes, Executive Director of Miss NM Pageant, now based in Alamogordo. Board member Dr. Jim Klump inquired about NMSU-A becoming scholarship sponsor. Dr. Van Winkle will discuss with D Valdespino, and will meet with Ms Haynes. • Revenue from car show is recurring. • Faculty, staff encouraged to attend graduation. <p>From A Ricksecker: J Garcia called all graduates who have not responded; 44 have said they will walk on May 10 (123 applied for certificate or degree). Only 2 PACE students walking. Stats will be sent to Dr. Van Winkle to include in his welcome speech.</p>	Informational items.
4) <u>New Business</u> – Water	Dr. Van Winkle commended R Kommer for good job he did last week during water outage. Working with NMSU re: insurance and to see if library is stable underneath.	Informational item.
5) Other	None.	Informational item.

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6) <u>Information Updates</u> – President	Marketing items will be moved from marketing office to Student Services or office in Student Center building. President’s Office will order more shirts; E Hernandez will order additional items if needed.	Informational item.
7) <u>Information Updates</u> – Academic Affairs	No updates.	Informational item.
8) <u>Information Updates</u> – Student Success	Deadline to withdraw from second 8 weeks was last week during campus closure. C Holder will contact NMSU to see if deadline can be backdated.	Informational item.
9) <u>Information Updates</u> – Business & Finance	T Salinas will present budget during May 13 staff consortium meeting. G Bond will invite faculty to attend.	Informational item.
10) <u>Information Updates</u> – Faculty Assembly	T Allred asked about part-time employee pay for last week during campus closure. Employees will be paid if they can make up hours without exceeding FTE.	Informational item.
Meeting Adjourned	9:25 a.m.	