

Administrative Council Meeting

Tues., February 26, 2019
8:30 am; President's Office

Present: Dr. Ken Van Winkle, Dr. Mark Cal, Tony Salinas, Anne Ricksecker, Wayne McGowan, Mary Fechner (Recording Secretary)

Absent: None

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	8:30 a.m.	
1) <u>Minutes</u> – Feb 5, 2019	T Salinas motioned to approve minutes as amended; Dr. Cal seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HAFB	<ul style="list-style-type: none"> • Closer to hiring part-time regular employee at HAFB. • Can have hourly spot of 30 seconds on KTMN radio station. • Dr. Cal and A Ricksecker still need to meet with Katie Lawrence and Kimberly Lawhorn re: summer classes. Will be scheduled after Dr. Cal is finished with DACC president search. • Most students have contacted J Hurt because of posters and TV screens than from Break magazine. • Did not have booth at Prime Time Expo. Will have booth at Chamber's Sip Into Spring on Mar 16-17. 	Informational items.
3) Legislative Session	<ul style="list-style-type: none"> • Senators Ron Griggs and Bill Burt agreed to put \$50,000 each into I&G line after legislative session ends. Monies will be recurring. Dr. Van Winkle and Ricardo Rel will follow up. • For Senators Griggs and Burt, Dr. Van Winkle outlined new Computer Science degree, full-time faculty hire in Criminal Justice, new Medical Assistant program, etc. 	Informational items.
4) Other	None.	Informational item.
5) <u>New Business</u> – Redesign of Business Office	Business Office and Human Resources will start moving this spring to first floor of Student Services (old bookstore).	Informational item.
6) Other	None.	Informational item.
7) <u>Information Updates</u> – President	No updates.	Informational items.
8) <u>Information Updates</u> – Academic Affairs	<ul style="list-style-type: none"> • NMSU Carlsbad closing all construction trades. Suggested offering courses through Continuing Ed. • PSY 201 and ASTR 105 have been added to spring schedule. • NMSU-O supposed to start this fall. Maximum of 25 headcount for each class. Students will be able to choose classes and campus. 	Informational items.

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9) <u>Information Updates</u> – Student Success	<ul style="list-style-type: none"> • Eat and Complete tomorrow in deli. • Working on Celebration of Excellence for Apr. • Have one more interview for admissions position. • A Covarrubias will meet with VA auditor today. • Getting ready for registrations for April. 	Informational items.
10) <u>Information Updates</u> – Business & Finance	No updates.	Informational item.
11) Faculty Assembly	Administrator evaluations will be on agenda for Mar 8 Faculty Assembly meeting.	Informational item.
Meeting Adjourned	9:20 a.m.	