

Administrative Joint Council Meeting
Thurs., April 11, 2019
CB201

Present: Dr. Ken Van Winkle, Anne Ricksecker, Susan Cook, Dr. Mark Cal, Dr. David MacWilliams, Dr. Gloria Villaverde, Cathy Aguilar-Morgan, Janet Delgado, Sherrell Wheeler, Colleen Bond (for Wayne McGowan), Becky Ross, Mary Fechner (Recording Secretary)
Absent: John Adams, Wayne McGowan, Tony Salinas

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	2:00 p.m.	
1) <u>Minutes</u> – Mar 14, 2019	S Wheeler made motion to approve minutes as presented; C Aguilar-Morgan seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HAFB	<ul style="list-style-type: none"> • Katie Parks will train in Student Services next week, then start at HAFB Apr 22. • A Ricksecker and K Parks met with Education Center’s Kimberly Lawhorn and Katie Lawrence today. Discussions included: <ul style="list-style-type: none"> ○ Adding more medical classes. Suggestion was made to offer lectures at HAFB with labs on campus. ○ Medical assistant class. Per B Ross, not enough clinical sites; classes are limited to 10 students since clinicals are 96 hours/semester. ○ Will have sign-up sheet to see what classes airmen/women are interested in taking. ○ Certificate programs we can offer to HAFB. Most are one year but can offer Phlebotomy, EMT Basic, EMT Intermediate, NM Common Core, EKG Tech, Medical Assistant Office Management, which are all 16-week courses or programs of study. Leadership course is one semester. S Wheeler mentioned Microsoft Management from another college is one semester plus one summer. ○ Unpaid internships; will look into this. 	Informational items.
3) Other	None.	Informational item.
4) <u>New Business</u> – Compensation	Dr. Van Winkle emailed campus re: 4% across-the-board increase for full-time faculty and staff, and \$40 per credit hour raise for adjunct faculty. Overload pay will also increase.	Informational item.
5) Campus Updates	<ul style="list-style-type: none"> • Alamogordo High School band will start practicing in Rohovec; will hold concert at end of year. • Otero Rebels has started basketball practice in Tays gym; will have tournament in Aug. • Dr. Van Winkle met with Teresa Ham; will look into possibly holding student productions in Rohovec. 	Informational items.
6) Other	None.	Informational item.
7) <u>Information Updates</u> – President	Presidents working on changing out-of-district rates to be the same across campuses.	Informational item.

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8) <u>Information Updates</u> – Academic Affairs	NMSUO still having issues, including caps for classes. Dr. Cal will look into this.	Informational item.
9) <u>Information Updates</u> – Student Success	<ul style="list-style-type: none"> • Celebration of Excellence will be held tomorrow, 6 pm in Tays. • Thirty-four new students applied during College Night. • Will start holding face-to-face orientations again in June and July; online orientation will still be available as well. 	Informational items.
10) <u>Information Updates</u> – Business & Finance	No updates.	Informational item.
11) <u>Information Updates</u> – Arts & Sciences	Filmmakers will give presentation in Rohovec at 6 pm next Mon.	Informational item.
12) <u>Information Updates</u> – Career & Technology	<ul style="list-style-type: none"> • Applied for PNM grant. • Two students have been awarded the NSF S-STEM grants. • Earth Week is Apr 22; will hold event on patio on Apr 25. 	Informational items.
13) <u>Information Updates</u> – Online Learning	<ul style="list-style-type: none"> • Presentation at HLC went very well. • Susie and Sam from NMSUO coming to campus May 14. 	Informational items.
14) <u>Information Updates</u> – Faculty Assembly	No updates.	Informational item.
15) <u>Information Updates</u> – Allied Health	<ul style="list-style-type: none"> • Twenty-five AHS students will be touring Allied Health tomorrow; 15 next Wed. Elma will discuss dual credit. • Had good crowd at Marijuana Facts presentation last night. • Accepting 24 students into nursing program. 	Informational items.
Meeting Adjourned	3:00 p.m.	