

Appendix G-3: Scholarship, Creative Activity, and Professional Development: Common Responsibilities

Development of knowledge and skills

Evaluation criteria:

- Narratives demonstrate development of knowledge and skills *
- Possible methods to use in justification
 - Document local and/or national conference participation within field of study
 - Attend Professional Development opportunities include narrative (date, time, session title) and certificates earned (as appropriate)
 - Describe creative research (artwork created, articles written and creative teaching materials developed)
 - Describe books and/or articles utilized in development of expertise in field of knowledge
 - Describe participation in a regional, national, or international organization related to your subject area

Application of knowledge and skills *

Evaluation criteria:

- Narratives demonstrate that Professional Development has been applied
- Possible methods to use in justification
 - Describe how knowledge is applied in the classroom environment acquired through Professional Development activities
 - Describe new or updated assignments, such as updated class handouts, lectures, syllabus, and/or media
 - Describe incorporation of new technology

Sharing of knowledge and skills *

Evaluation criteria:

- Narratives demonstrate that knowledge and skills are shared outside of the classroom
- Possible methods to use in justification:
 - Describe sessions presented at NMSU-A (certificates)
 - Describe sessions presented at regional and national conferences (conference schedules, emails)
 - Describe lectures presented in field of expertise to the Institution, other institutions, regional, national, or international organizations
 - Describe presentation of creative work, such as artwork exhibited, articles published, public performances

Demonstrate leadership in professional development

Evaluation criteria:

- Narratives show leadership in activities related to professional development
- Possible methods to use in justification:
 - Describe a Lecture/Workshop you presented at a National Conference (program, abstract)
 - Describe a Lecture/Workshop you presented to the Institution, fellow Universities, National and/or Regional organizations (program, abstract)
 - Describe creative project you presented at the Institution, fellow Universities, National or Regional Organizations (program)
 - Describe creative projects you presented in local, regional, national publications. (flyer, photographs, article, reviews, program)
 - Describe your published articles. (abstract or excerpt)
 - Describe your innovative skills and techniques developed and shared
 - Officer in a professional, discipline-related organization

Note: * denotes required elements

Note: Parenthesis includes recommended documentation.