


## Guests

- No tickets required – bleacher seating
- Open parking available at the Tays Center
- Dress code is business casual
- Cell phones should be off or on vibrate during ceremony
- No smoking within 20 feet of the building
- If necessary to leave seat during ceremony, please do so quietly
- Graduation ceremony will be streaming live on a television in the Tays Lobby

## PUBLIC NOTICE

Please be advised that filming/taping and photographic recording will take place at the graduation ceremony in connection with production of New Mexico State University institutional promotional materials.  People in public areas near the event may appear in pictures and/or videos. Please be aware that by entering the area, you grant New Mexico State University/NMSU Alamogordo and its designees the irrevocable right to use your voice, image and likeness, without compensation, in all manners in connection with the picture, video or both including composite or modified representations, for advertising, trade or any other lawful purposes, and you release New Mexico State University, NMSU Alamogordo and its designees from all liability in connection therein.

The university reserves the right to escort from the building any individual or group creating distractions from the solemnity of the program.

## Important Dates and Times

### Before May 10, 2019

- Grad Fair - Where to get Regalia  
March 20 - 21, 10a - 3p  
NMSU-A Glass House
- Accommodation requests due April 22  
Accessibility Services  
[asdnmsua@nmsu.edu](mailto:asdnmsua@nmsu.edu) or 575.439.3721

### Graduation Day – May 10, 2019

- 4:45pm Seating for Accommodations  
Graduates check-in at Adult Education entrance
- 5:00pm Doors open for Guests
- 5:45pm Graduates must be checked-in  
Guests should be seated
- 6:00pm Ceremony begins – Lobby doors will be closed for Color Guard entrance

### After the Ceremony

Gold Cord Graduates can pick up their Gold Cord Certificates in the lobby.

Return any borrowed stoles and regalia at this time.

### Diplomas

Diplomas will be mailed to the Graduate's address of record approximately 6 weeks after the graduation ceremony.



NMSU is an equal opportunity institution.

## NMSU Alamogordo



## 2019 Graduation Ceremony Information

Friday, May 10, 2019  
NMSU-A Tays Center

### Congratulations, Graduates!

This brochure contains the following important information for the graduation ceremony:

- Regalia - What to Wear
- Grad Fair - Where to get Regalia
- Guests - Tickets, Parking, Etiquette
- Accommodations
- Photographs & Recordings Notice
- Timelines & Locations - When and Where
- Graduate Instructions for the Ceremony
- After the Ceremony
- Diplomas



For more information, please contact:  
Student Success Office  
575.439.3600

Discover Your College. Discover Your Future!

## Regalia

**Associate Degree** - Crimson gown, cap & tassel

**Bachelor Degree** - Crimson gown, cap & tassel

**Certificate** - Crimson gown and cap

**Gold Cord Graduate** - gold stole or the regalia issued by your NMSU college

**Crimson Pin Scholars** - pins may be worn on regalia

**Phi Theta Kappa** - PTK stole and/or PTK tassel

**All-State/All-USA Team** - Medallion

**High School Equivalency** - Black gown, cap & tassel (provided by Adult Education)

**Veterans** - Pick up Veterans' cords at Check-in

## Grad Fair

Students must be dressed in academic regalia prior to check-in to walk in the graduation ceremony.

**Order your regalia NOW.**

### Graduation Fair

March 10, 2019

10am - 3pm

NMSU-A Glass House

Cap, Gown & Tassel \$40  
Souvenir Tassel \$14  
Pride Clip \$14

Information needed:

- Name, address
- Phone, email
- Measurements
- Form of payment

Email attached order form to:

Gradzilla  
301 N. 17<sup>th</sup> Street  
Las Cruces, NM 88005  
[albert@gradzilla.net](mailto:albert@gradzilla.net)



## Graduates

### Before May 10, 2019

- Grad Fair - Where to get Regalia  
Pre-order with the enclosed order form (information bottom left)
- Accommodation requests due April 20  
Accessibility Services  
[asdnmsua@nmsu.edu](mailto:asdnmsua@nmsu.edu) or  
575.439.3721

### Graduation Day – May 10, 2019

- Dress code business casual; MUST be dressed in academic regalia at check-in
- Leave personal items with guests
- Turn off cell phones or set to quiet mode

#### Check in

4:30pm Early check-in for graduation photograph seating (see bottom right for information)

4:45pm Graduates check-in at Adult Education entrance

- Pick up card with name and degree(s)

5:45pm Graduates must be lined-up in room 116/117

#### Student Marshall

The Student Marshall will lead the graduates into the auditorium to the seats, up to the stage, and out of the auditorium when the ceremony is complete.

#### When receiving “Diploma”

- Hand card to the announcer
- Wait for name to be announced before walking across the stage
- Return (single-file) to seat

#### After Ceremony

Process completely through the lobby, and out of the building to prevent overcrowding

## High School Equivalency

Maria Saenz, Director of Adult Education, will address the High School Equivalency Recipients. She will confer the degrees to the group; ask that the recipients turn their tassels from right to left and go up to the stage to be recognized.

## Gold Cord Graduates

#### After the ceremony

Gold Cord Graduates can pick up their Gold Cord Certificates after the ceremony in the lobby.

Please return any borrowed stoles and regalia at this time.



## Photographs

Graduates have the opportunity to purchase photographs.

Email [ssnmsua@nmsu.edu](mailto:ssnmsua@nmsu.edu) to sign up!

### May 10<sup>th</sup> 4:30pm Early Check-In

- Photos are taken after check-in and before the ceremony
- Tays room 105
- Grad Packages range from \$10 to \$20 with bonus pics at \$10

**Walk-ins are welcome!**



Check out Grad Packages at:

Mike Mason Photography

<https://www.mikemason.photography/Preorder40729819>