

PAC Meeting
Wed, May 8, 2019
9:00 a.m.; CB201

Present: Dr. Ken Van Winkle, Cathy Aguilar-Morgan, Tanya Allred, Anne Ricksecker, Greg Hillis, Sherrell Wheeler, Dr. Sharon Jenkins, Tony Salinas, Dr. David MacWilliams, Brenda Garcia, Dr. Juan Garcia, Dr. Joyce Hill Dr. Mark Cal, Nancy Wilkson, Becky Ross, Mary Fechner (Recording Secretary)

Absent: Emille Enriquez, Trish Livingston, Michelle Perry, Gary Bond, Maria Saenz, David Sanders

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	9:00 a.m.	
1) <u>Minutes</u> – Apr 24, 2019	C Aguilar-Morgan motioned to approve minutes as amended; Dr. Jenkins seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HLC	<p>Discussed how we collect, analyze, and use information on student retention, persistence, and completion of programs to make improvements:</p> <ul style="list-style-type: none"> • Dr. Van Winkle received email from Chancellor re: key metrics; need to submit report by this Thurs. Will use recruitment, retention, graduation and placement as 4-5 primary areas of interest. Chancellor also wants to know what each campus' enrollment will be by 2025. Dr. Van Winkle will include that our campus will focus on retention and graduation. • Need to continue working with Tularosa and Cloudcroft high schools. • Losses in enrollment due to retention, not enrollment. • Issues from students include specific instances of quality within classrooms, scholarship applications, financial aid, and scheduling. • Suggestion was made to get demographics before next survey goes out. • Some classes had high attrition this semester; students stopped coming to class in Feb. • Pass rates in courses under C&T Division are reviewed if lower than 50%. • Need to assess math redesign. • S Wheeler will work with M Perry to try to find a grant that will help get a coach for online students. • Sometimes students are waiting in hallways for instructors to arrive for class. If faculty or staff see students in hallway, open classroom door and notify that faculty member. • Faculty office building has part-time staff member who will be leaving; was big help making students feel comfortable. • Some online instructors do not respond to questions from students. Monitoring is being done for some online classes. • Some students do not fill out survey for fear of retaliation re: grades. • Review of textbooks should be included on survey. • Suggestion was made for Faculty Assembly to add to survey if instructors are on time for class, if students' questions are being answered, etc. • Division Heads will also inform faculty about these concerns. 	Informational item.

Agenda Item	Discussion	Action/Disposition
3) Other	None.	Informational item.
4) <u>New Business</u> – NMSU-O	<p>Issues with NMSU-O that NMSU needs to correct include:</p> <ul style="list-style-type: none"> • All enrollment is going to NMSU instead of appropriate campuses. • Process for 4 sections was supposed to be: first student who signs up for class goes into 1st section, next student who signs up for same class goes into 2nd section, etc. NMSU is allowing students to go into whatever section they choose. • NMSU is putting in-state students in campus that is closest to where they live. 	Informational item.
5) Graduation	Graduation this Fri, 6 pm in Tays.	Informational item.
6) Other	Dr. Van Winkle sent email yesterday for participation to review committee structures and memberships; 11 faculty and staff have volunteered.	Informational item.
Meeting Adjourned	10:00 am	