

PAC Meeting
Wed, May 22, 2019
9:00 a.m.; CB201

Present: Dr. Ken Van Winkle, Cathy Aguilar-Morgan, Tanya Allred, Anne Ricksecker, Greg Hillis, Sherrell Wheeler, Dr. Sharon Jenkins, Tony Salinas, Dr. David MacWilliams, Dr. Juan Garcia, Dr. Joyce Hill, Nancy Wilkson, Trish Livingston, Michelle Perry, Gary Bond, Mary Fechner (Recording Secretary)

Absent: Emille Enriquez, Maria Saenz, David Sanders, Brenda Garcia, Dr. Mark Cal, Becky Ross

Agenda Item	Discussion	Action/Disposition
Meeting Start Time	9:00 a.m.	
1) <u>Minutes</u> – May 8, 2019	Dr. MacWilliams motioned to approve minutes as presented; T Allred seconded. Motion carried.	Minutes approved.
2) <u>Old Business</u> – HLC	<p>Discussed if the goals of the mission statement or elaborations of the mission statement are realistic in light of the institution’s organization, resources, and opportunities::</p> <ul style="list-style-type: none"> • Goals of mission statement are realistic and also generic; should be reviewed periodically. • Discussed Core Values re: Innovation. Redesigned process of how remedial students are treated. Being innovative with deli (see update below from M Perry). Some faculty have been creative. No formal process in place to review mission statement and core values. When reviewing committee structures, will also need to discuss who will be in charge of reviewing mission statement, core values, Strategic Plan and ILOs, and have timeframe for reviews. • Committees will not be restructured but will be aligned to Strategic Plan. Twelve who have volunteered (8 faculty, 4 staff) will be in charge of this project. 	Informational item.
3) Other	<p>Challenge is to find students to take classes at NMSU-A. Need to see if schedule is correct, if we are offering right classes. Summer enrollment down due to less dual credit students, half as many as last summer. Have about same number of regular college students. Thirteen buildings on campus are supported by state, so we cannot have only online students. May need to be involved more with Tularosa, Cloudcroft and Mescalero. Division Heads, faculty need to let Dr. Cal know if we can offer some classes at various times. Suggestion was made to see if classes can be offered via Zoom.</p> <p>Other discussions:</p> <ul style="list-style-type: none"> • Retention – was 44%-55% from fall to fall last 10 years. • Financial aid – suggestion was made to tackle issues as a system. • Non-degree seeking students – most are taking classes through Continuing Ed instead of NMSU-A. Students are being advised to go for a degree, due to push from last governor for completion. A Ricksecker will discuss with Admissions and Advising, to make it as easy as possible for students to enroll as either degree or non-degree seeking. 	Informational item.
4) <u>New Business</u> – Other	<u>Update from Dr. Van Winkle:</u> Upcoming activities include basketball camp, volleyball camp, basketball tournament, and car show.	Informational items.

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	<p><u>Update from Dr. Jenkins:</u> Round-Up meeting will be held June 12, proposals are open, registration is online, will also be in Hotline.</p> <p><u>Update from Dr. Garcia:</u> Working on Ecuador class.</p> <p><u>Updates from C Aguilar-Morgan:</u></p> <ul style="list-style-type: none"> • Nine have registered for STEM Camp, room for 7 more. Receiving \$2,000 from HAFB for camp. • Candidate interviews, teaching demos continuing next few weeks. • Received \$5,000 PNM grant. <p><u>Update from Dr. MacWilliams:</u> Designing digital filmmaking certificate; working on track for fine arts degree.</p> <p><u>Update from N Wilkson:</u> Architect here next month to discuss Business Office/HR move.</p> <p><u>Updates from M Perry:</u></p> <ul style="list-style-type: none"> • Deli will be open Tues-Wed from 8 am to 2 pm starting in Aug. Light snacks; orders can be placed online. Rest of time kitchen will be rented as community kitchen, which M Perry will manage. • M Perry now certified food manager; working on food handler's permit. Will offer 2-day course. <p><u>Updates from T Livingston:</u></p> <ul style="list-style-type: none"> • Camp Innoventure will be held end of July. • Getting new SBDC signs. <p><u>Update from A Ricksecker:</u> Working with M Perry re: BVVA grant.</p> <p><u>Update from T Salinas:</u> Working on year-end closing. POs and p-card purchases for this fiscal year must be submitted soon.</p>	
Meeting Adjourned	9:50 am	