

Teaching and Learning Committee Minutes  
4 April. 2019 12:15

In attendance: J. Gallagher, F.. Sadler, T. Allred, C. Bond, S. Cook, P. Harms-Van Duyn, KR D, R. Gilliam, S. Jenkins. R. Gilliam, J. Martinez, T. Van Cleave,

Business items:

Minutes approved

- I. Prof. Dev.
  - a. Several applications in progress, funding still available
  - b. English team going to NMHEAR retreat
  - c. Applicants may apply more than one a semester for funds
  - d. If money is left over send another team to NMHEAR, welding?
- II. DDD
  - a. Meeting once a month April 29
  - b. Looking for keynote or mini-keynote
- III. Round-Up
  - a. Flyer submitted to Campus Connection
  - b. Call for proposals sent to other campuses by Dr. Cal
  - c. Minutes of meeting emailed
- IV. Quality in Online Education Conference  
\$500 allocated towards food not needed
- V. Earth Day/week Celebrations
  - a. April 25<sup>th</sup> on patio
  - b. POC G. Villaverde
  - c. \$500 motioned and approved to help with food
  - d. Request help with publicizing
  - e. Food handlers permit needed?
  - f. T. Van Cleave has permit volunteered to help with food
- VI. Engagement Conference
  - a. Friday Apr. 5
  - b. J. Martinez bring 2 microphones
  - c. Food through Mountain View Catering
  - d. Printing of Program P. Harms Van Duyn
  - e. Pens, certificates, and poss. shirts for acknowledgements
- VII. Technology Plan Examined, recommendations made
  - a. Email sent to Pres, VPAA, and DHs cc. Faculty Assembly and D. Sanders, no response
- VIII. Upcoming Elections
  - a. J. Gallagher, S. Cook, and C. Bond's position up for election

Next meeting: Apr. 18 @ 12:15

Adjourned 1:10