

Teaching and Learning Committee Minutes  
7 Mar. 2019 12:15

In attendance: J. Gallagher, C. Bond, S. Jenkins, F. Sadler, S. Cook, P. Harms-Van Duyn

Business items:

Minutes approved

- I. Prof. Dev.
  - a. Funds available
  - b. Meet to see if revision of form needed
  - c. Dr. Cal suggested form for Letter of Support
  - d. Engagement Conference opportunity to report on Prof. Dev.
  - e. Meet with S. Dicks to compare funds available
  
- II. DDD
  - a. Meeting once a month
  
- III. Round-Up
  - a. S. Jenkins sent out recap of meeting
  
- IV. Quality in Online Education Conference
  - a. 74 f2f and 26 virtual attendees
  - b. 2<sup>nd</sup> invoice not sent by Albertsons. What concessions for food being late?
  
- V. Lecture Series
  - a. Mar. 13 fund reception for Dr. Kerstetter \$300
  - b. T. Chavez carry out food arrangements
  
- VI. Engagement Conference
  - a. J. Gallagher contact D. Hille for webpage
  - b. Friday Apr. 5 10 am
  - c. M. Perry to be speaker
  - d. Opportunity to report on Prof. Development
  - e. Tentative theme "Let's Put On a Show"
  - f. Pens approved for adjunct recognition
  - g. F. Sadler music
  
- VII. Technology Plan Examination
  - a. Adjunct offices updated
  - b. Student Technology fees accurate with declining enrollment
  - c. TBD needs dates assigned
  - d. COWs updated
  - e. Email stating these issues sent to Pres, VPAA, and DHs cc. Faculty Assembly

Next meeting: Mar. 21 @ 12:15

Adjourned 12:59